

# Jackson Lake Lodge

## Commonly Asked Wedding Planning Questions

Thank you for considering Jackson Lake Lodge for your wedding and reception. We offer the perfect location for your event and will assist you with having a memorable wedding from start to finish.

Here are the most frequently asked questions about our property, wedding facilities, and guest activities. We hope that this will provide you with the information you need to select Jackson Lake Lodge for your special day!

### *What is the cost of our reception and dinner?*

Room rental fees include service staff, tables, chairs, linens, china, flatware and basic setup. The total cost of your wedding reception is based on your menu selections. Events can range from a simple cocktail reception to an elegant served four-course dinner, depending on your taste and budget.

### *What types of event facilities are available for my wedding reception?*

#### *The Explorers Ballroom*

This private event room is our premier reception location and can accommodate 50 to 250 guests. The room features elk antler chandeliers, hardwood dance floor and exclusive use of the adjoining Sunset Terrace with unsurpassed Teton Mountain views.

Room Rental Fee: \$3,000

Food & Beverage Minimum, Sunday - Friday: \$7,000 and up, depending on number of guests expected.

Food & Beverage Minimum, Saturdays: \$12,000 and up, depending on number of guests expected.

#### *The East Mural Room*

Located in our fine dining restaurant, the East Mural Room offers breathtaking views of the Teton Mountain Range and can seat up to 100. This space features eight-foot high rosewood and walnut panels with "Trapper Murals" that were commissioned by John D. Rockefeller Jr. and painted by Carl Rotors. Please note that some setup and entertainment restrictions apply to this event location.

Room Rental Fee: \$1,500

Food & Beverage Minimum: \$4,500

Group Dinner Seating Option: If your group is less than 40, reservations can be made in the East Mural Room for your dinner reception. Other guests will be seated next to your party, and the rental fee will be waived.

#### *The Trappers Room*

The Trappers Room is ideal for more intimate groups of up to 50. Reception guests will enjoy this private event room with exclusive use of the adjoining Sunset Terrace with stunning Teton Mountain views.

Room Rental Fee: \$2,000

Food & Beverage Minimum, Sunday - Friday : \$5,000. The Trappers Room is not available on Saturdays.

Grand Teton Lodge Company,  
P.O. Box 250, Moran, WY 83013  
Phone 307-543-3005  
www.gtlc.com sales@gtlc.com

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### *In addition to the rental fee, food, and beverage, what other expenses should I plan for?*

Sales tax, currently at 6%, and 20% service charge are in addition to the rental fee and food & beverage minimums. Should your food & beverage total not fall within 10% of the minimums noted, the difference will be added to your final bill.

### *Is there a National Park entry fee?*

All guests entering Grand Teton National Park are charged an entrance fee, currently \$30 per vehicle. There is also a \$50 per vehicle option for both Grand Teton and Yellowstone National Parks. Both passes are valid for seven days entry. Prices are subject to increase at the discretion of the National Park Service.

### *When can I hold a wedding at Jackson Lake Lodge?*

Our operating season is typically the third week of May through the first week of October. In 2018, we will be open from May 18th through October 7th.

### *Can our wedding ceremony be held outside at Jackson Lake Lodge?*

In conjunction with a wedding reception at Jackson Lake Lodge, we will reserve the Southwest Terrace on the grounds of the hotel for your ceremony. White folding chairs and a breathtaking view of the Tetons await your wedding guests. This area is open to the public, however, hotel guests are typically very respectful of wedding ceremonies.

Weather can be a concern for outside events in Jackson, and a backup location is always assigned in the main lodge. Our team will assess the current conditions and consult you on the final weather call one hour prior to your ceremony, while you relax in the comfort of your changing suite.

### *Does Jackson Lake Lodge provide wedding planning services?*

A certified day-of wedding planner is required for all weddings renting reception space. Our Conference Service Manager will provide references for wedding planners that are familiar with Jackson Lake Lodge. Day-of wedding coordination should include a customized wedding itinerary, ceremony and procession organization, managing arrival and setup of vendors, and the timing of key reception events including the bridal party entrance, toast, first dance and cake cutting.

In addition to your day-of planner, our Conference Services Manager will assist you with menu planning, room layout, audio-visual needs, & basic timing of reception events. We also provide a list of preferred vendors for officiants, entertainment, flowers, photographers and beauty services. On the day of the event, we will ensure that the room setup requirements are to your specifications, and outlined on the Banquet Event Order.

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### *Can I book hotel rooms at Jackson Lake Lodge?*

Most destination weddings are planned with enough lead time to allow your guests to reserve accommodations on their own. We suggest that you provide our Central Reservations number at 307-543-3100 with your save-the-date cards, and on your website. Our trained reservation agents will be able to assist your guests with availability, individual budgets and the different types of accommodations available at our unique lodging facilities including Jackson Lake Lodge, Colter Bay Village and Jenny Lake Lodge. Due to the popularity of Jackson Hole during the summer, remind your guests to plan and book well in advance.

Wedding group blocks for 10 or more rooms may be contracted through our Conference Services Department, require advance deposits (2 nights lodging per room blocked) and are subject to attrition clauses.

### *What airlines fly into Jackson Hole Airport?*

Jackson Hole Airport (JAC), the only airport located within a National Park, is serviced by American, Delta, Sky West, United, United Express and Northwest Airlines. Due to the popularity of Jackson Hole throughout the year, we recommend that your guests book early for the best flight schedules and airfares.

Jackson Lake Lodge is located 26 miles north of Jackson Hole Airport. This beautiful drive through Grand Teton National Park takes approximately 35 minutes. Guests may also fly into Idaho Falls, which is a 2.5 hour drive from Jackson Lake Lodge.

### *Does Jackson Lake Lodge offer airport shuttle service?*

Airport shuttle service is available through Jackson Hole Shuttle in the town of Jackson. Reservations must be made in advance by calling 307-200-1400 and providing flight number and arrival and departure times. Alamo, Avis, Hertz and National car rental agencies are also located at the airport.

### *Can I charter a private bus for excursions and offsite events?*

Customize your own itinerary with Driver Provider charter service. Private busses are available for National Park tours, day-trips to Jackson and shuttle service to offsite wedding ceremonies and rehearsal dinners. Bus sizes range from 12 to 45 passengers, and up to 200 guests can be transported at one time. Rates range from \$500 to \$2000 (plus 20% gratuity), depending on the size of the charter.

### *Should I estimate high or low on attendance for my reception?*

Events planned in Grand Teton National Park tend to be very popular, and we often see that the number of guests who show up exceeds what was originally planned. Everyone wants to come to Jackson Hole, and your wedding is the perfect reason. Wedding guests often make vacation plans, complete with activities for the entire family. Be sure to plan and budget accordingly for your number of anticipated guests.

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### *Is there a bride's changing room at Jackson Lake Lodge?*

Based on availability, we will reserve a changing room at no additional charge for the bridal party when a wedding package is purchased. Arrangements can also be made for light food and beverage service.

### *Can Jackson Lake Lodge provide my wedding cake?*

As part of your reception contract, the wedding cake and all food served for the wedding reception must be provided through Jackson Lake Lodge. You can choose from three elegant designs, or work with our vendor to create a special cake that reflects your style and taste. This cost will be applied to your minimum food & beverage requirement.

### *What activities are available at Jackson Lake Lodge for my guests?*

Jackson Lake Lodge provides a variety of guest activities for any type of traveler including scenic rafting trips on the Snake River, horseback riding, Yellowstone and Grand Teton National Park tours, hiking and fly fishing.

Just 5 miles north of the lodge, guests enjoy the Colter Bay Marina complete with breakfast, lunch, and dinner cruises on Jackson Lake, boat rentals, and guided lake fishing.

Our Reservations Department (307-543-3100) can assist your guests in planning and booking their itinerary. As space is limited for many activities, advanced reservations are strongly recommended.

### *Can I book an activity for my entire wedding party?*

Group activities may be contracted directly with our Conference Planning department at 307-543-3005. Please note that all activities are weather dependent, operate on select days of the week and have minimum/maximum capacities. Advanced deposit is required prior to the activity.

### *How do I secure wedding & function space?*

Contact our Conference Planning department at 307-543-3005, for availability. A contract to confirm your function date and space will be issued no more than one year prior to your wedding date. The signed contract, along with an advance deposit equal to the function room rental charge, is required within 30 days of the contract issue date.

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### *What options are available for a rehearsal dinner?*

We offer many exciting and unique options for your rehearsal dinner, depending on time of the season and number of guests. Please inquire with our Conference Planning Manager for options and pricing.

### *Snake River Rafting & Western Steak Fry*

Enjoy dinner at our private meal site on the Snake River before your wild and scenic rafting trip through Grand Teton National Park where guests will experience the spectacular flora, fauna and wildlife the area has to offer.

Public dinner rafting trips are scheduled on Tuesday, Wednesday, Thursday, and Saturday, at 4:30pm. Private dinner rafting trips require a minimum of 40 guests, have a maximum of 120 guests, and may also be scheduled any day of the week.

### *Elk Island Dinner Cruise*

The Elk Island Dinner Cruise begins at the Colter Bay Village Marina when you board our charter boats that transport you to your private meal site on Elk Island. Along the way our boat drivers provide a brief narrative of the history and geology of the area. Upon arrival at the island, guests are treated to a delicious western dinner buffet, and unsurpassed views of Mount Moran and the Teton Mountain Range.

Public dinner cruises are scheduled daily (except Thursdays) at 5:15pm June 1—Sept 7. Private events on Sundays through Wednesdays and Fridays & Saturdays require a minimum/maximum of 76 guests.

### *Pool Terrace BBQ*

The outdoor Pool Terrace offers treetop mountain views, quaint picnic tables with western décor, and a campfire pit. The BBQ is open to the public from June 16 - August 19 from 5:30pm-8pm, with a menu consisting of salad, BBQ pulled pork, beef brisket, ribs, chicken, corn on the cobb, grilled vegetables, cole-slaw, potato salad, s'mores by the campfire, & cobbler. Private events are also available after August 19 from 5:00pm-7:30pm. An outdoor set up fee will apply.

### *East Mural Room*

Allow us to reserve space in a semi-private area of our fine dining restaurant, complete with views of the Teton Mountain Range, and historic "Trapper Murals." If your group is less than 40, regular reservations can be made for the East Mural Room. Other guests will be seated next to your party, and the rental fee will be waived.

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